

Checklist: Selling or Buying a Watercraft

(one person to another person)

- Boat/Watercraft Title*, clear of all liens -OR- previous owner's signed registration
- Louisiana Dept. of Wildlife & Fisheries Registration/Title Application
- Bill of Sale, including:
 - Description of the vessel (registration number, model year, make, Hull ID Number)
 - Motor serial number, if applicable
 - Name and address of seller(s)
 - Name and address of buyer(s)
 - Selling price of the vessel and motor (listed separately)
 - Date of sale of the watercraft
 - Signatures of seller(s), buyer(s), and notary**
- Lien holder information, if applicable. Either:
 - Copy of the financing agreement with the lending institution -or-
 - UCC-1 Form, completed by the lender
- Buyer(s)' state-issued driver's license or identification card

Additional documents** may be required, such as:

- Heirship form and copy of death certificate, if the watercraft was previously registered in the name of a deceased person
- Lien release, if a previous lien holder is listed on the title or registration
- Proof of taxes paid, if purchased from an out-of-state seller

[This list of additional documents is not a complete list. Other requirements may apply.]

- Check or money order payable to La. Dept. of Wildlife & Fisheries for registration fees
- Cash, check or money order payable to Dealertrack RTS-LA for convenience fee(s) and notary fees if applicable

Additional requirements may apply if the watercraft was previously registered out-of-state, if purchased from a licensed dealer, or if other conditions apply.

* Not all watercraft are titled, and not all states require titling of watercraft.

** Certain documents require notarization. Auto Title Express has notaries on staff to assist with preparation of these documents in our office. If documents are prepared outside our office, two people must sign as witnesses to the act, and one of the witnesses must appear before our notary to sign an "Affidavit by Witness" in order for our notary to notarize the act. Documents notarized outside our office are also acceptable.